



# Radiation Protection NOTICE TO EMPLOYEES

Employer WASHINGTON STATE UNIVERSITY

Radioactive Materials License # WN C003-1

X-Ray Registration # 03783



## State standards are designed to protect you against radiation hazards

Washington Administrative Code Title 246, chapters 220 through 254



*This RHF-3 notice must be conspicuously posted so that employees working in or entering any portion of a radiation "restricted area" will see it.*

### Your employer is required to:

- Comply with regulations pertaining to sources of radiation.
- Post or otherwise make available to you a copy of Department of Health regulations, licenses and operating procedures that apply to your work, and explain them to you.
- Post each Notice of Noncompliance involving radiological working conditions, and other orders by Department of Health.
- These documents are available at:

#### RADIATION SAFETY OFFICE

- Provide adequate radiation safety training to you, including the use of radiation-producing devices or radioactive materials you may be expected to use.
- Keep your radiation exposure as far below the maximum allowable limits as is "reasonably achievable."

### As an employee, you must:

- Familiarize yourself with those provisions of the state regulations, and the operating procedures, which apply to your work.
- Follow their provisions for your own protection, the protection of your co-workers, patients, clients, and the public.
- Immediately report any violations of the requirements that you observe, or safety concerns you may have to your supervisor. You may also report directly to Department of Health.

### Your radiation exposure history:

- Your employer must inform you annually, in writing, of your exposure to radiation if monitoring is required by Department of Health.
- If you receive an exposure in excess of any applicable limits, your employer must give you a written report within 30 days of learning of the overexposure. Exposure limits for employees are defined in WAC 246-221-010, 246-221-050, and 246-221-055 of the regulations.

- If you quit your employment, you may ask for a written report of your exposure during the current year up to the date you quit. This may be an estimate as long as it is identified as such.

### Inspections:

- Department of Health may inspect any licensed or registered activity. During inspections, you may tell the inspectors about past or present conditions you believe contribute to or caused problems with work involving radiation.
- Department of Health inspectors want to talk to you if you are worried about radiation safety or have related concerns. Your employer must not prevent you from talking with an inspector. We will make all reasonable efforts to protect your identity.
- Any worker or worker representative who believes there is noncompliance with Chapter 70.98 of the Revised Code of Washington, the radiation regulations, or the terms of your employer's license or registration involving the worker's radiation working conditions, may request an inspection by the Department of Health. The request must specify exactly what is wrong, and must be signed by the worker or worker representative.

**Deliberate misconduct:** You must not do anything to deliberately cause a violation of state requirements. You must not deliberately provide inaccurate or incomplete information to either Department of Health or your employer. If you do, you may be subject to enforcement action. This does not apply to "mistakes" or actions that weren't planned.

### Reporting safety concerns and violations

**Radioactive materials:** 360-236-3220

**Radiation-producing machines and facilities –X-ray:** 1-800-299-XRAY (9729)

**By mail:** Office of Radiation Protection, Washington State Department of Health, P.O. Box 47827, Olympia, WA 98504-7827.

**Website:** [www.doh.wa.gov/ehp/rp](http://www.doh.wa.gov/ehp/rp)